

Dear colleagues,

the next meeting of the Airside Simulation and Performance Assessment Group (**ASPAG**) will kindly be hosted by **Manchester Airport Group** and held at the **Hilton Manchester Airport**. It will begin on Thursday, April 27<sup>th</sup> at 1300 hrs and end on Friday, April 28<sup>th</sup>, at 1200 hrs. The meeting of the European Simmod User Group (**ESUG**) will be held after the ASPAG meeting on Friday from 1300 to 1600 hrs. The social event on Thursday night will be somewhere in downtown Manchester.

A list of hotels has kindly been provided by MAG.

MAG has also reserved a contingent of **20 rooms at the Hilton Manchester Airport Hotel with a special rate** of 119 GBP per night. Rooms at this discounted rate can be booked online via the link <http://eventsathilton.com/show/58a42cc16e7b4b7201841ba1>. This link will only provide the option to book rooms starting from 26th April for a maximum of three nights at the specified price. Alternatively, you can call the hotel on +44 (0)161 435 3000 and quote reference "AMAG" to book onto this allocation. Guests will be asked to provide card details as a guarantee to hold the bedrooms. Any bedrooms not booked 1 month prior to arrival will be released.

For organisational purposes we ask you to **register** by confirming your attendance via e-mail to either of us.

We also ask you to inform us **as soon as possible if you want to give a presentation so we can set up a preliminary agenda (for either the ASPAG or the ESUG meeting)**. As usual, presentations at ASPAG meetings should be within the agreed scope of ASPAG:

- Share knowledge & best practices
- Data availability, acquisition and usability for modelling and performance analysis
- Quality Assurance
- Modelling
- "Simulation life cycle"
- New or enhanced technologies / procedures in airport ops and their impact
- KPIs / Level of Service
- New developments

**ESUG** is open for presentations on general simulation related matters as well as Simmod specific ones.

In Rome we all decided to hold a **workshop about the data assessment section** (chapter 4) of the **Airport Capacity Assessment Methodology (ACAM) manual** with a special focus on data requirements, sources and assumptions for different types of studies. The manual can be downloaded at <http://www.eurocontrol.int/sites/default/files/publication/files/nom-apt-acap-acamman-v1-1.pdf> (of course we can also exchange views on other chapters of this manual!). As such, presentations dealing with issues around this topic are specifically welcome at this meeting. **Please share your related experiences with the group !!**

If presentations contain any confidential or sensitive issues, they will not be mentioned in the minutes or published on the website. In addition, **if you have any related topics that you want the**

**group to discuss, please do not hesitate to propose them to any of us** – we will try to organize a session accordingly and find someone who is knowledgeable about that subject.

We look forward to successful and informative meetings of ASPAG and ESUG and hope to see you all in Manchester.

Best regards

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Chris Schneider

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P.S.: If you do not want to receive e-mails from ASPAG or ESUG any more, please let us know.